

SIS Facilities India Pvt. Ltd.

Your Search Ends Here.....



WELCOME

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Company Vision & Mission

Vision

SIS will always provide the highest quality services with value pricing while constantly striving to meet or exceed our clients' needs and expectations.

Mission

SIS reputation guarantees our clients the benefit of our many years of experience in providing the utmost quality of services by basing our work philosophies on the highest standards in our industry through advanced education and technology.

Organization Structure For Security Service



Our Values

- **Respect:** taking time to understand and value each person and respecting their choices.
- **Responsibility:** acting with integrity towards our staff, our customers, the community and the environment.
- **Caring:** a duty of care for our staff, customers and the environment.
- **Excellence:** to always look to provide the best quality experience with regards to our cleaning and our customer service.
- **Integrity:** to act with honesty, openness and do what we say we will do.
- **Innovation:** to be industry leaders.

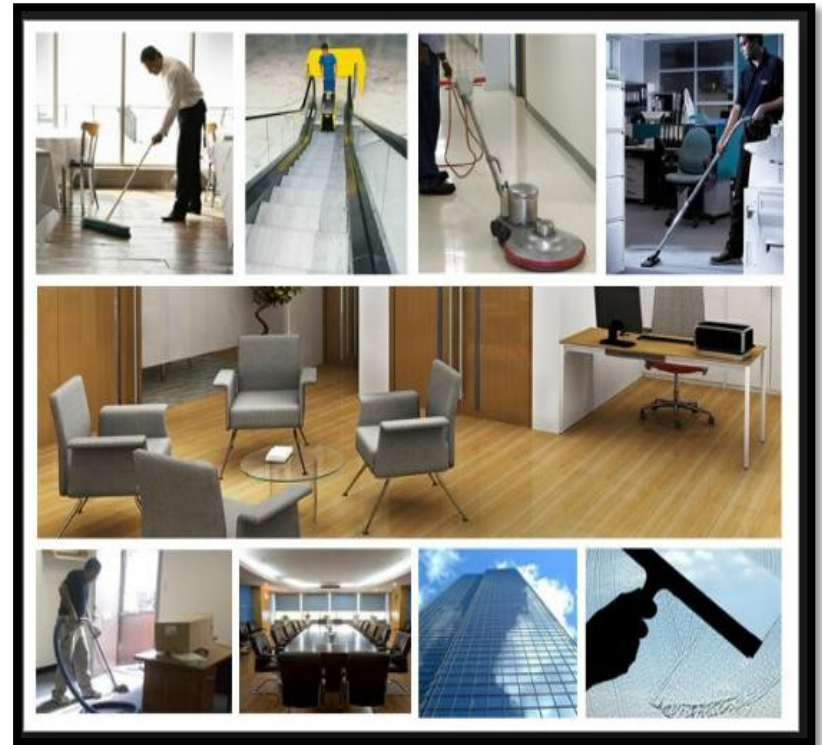
Sr.No.	PARTICULARS	DETAILS
1.	Name of Company	SIS Facilities India Pvt. Ltd.
2.	Corporate Office Address (for all correspondence)	Abhishek Meadows, A-Wing, 2nd Floor, Flat No.205, 206 & 207, Landewadi Chowk, Bhosari, Pune - 411039.
3	Branch Office Address	Abhishek Meadows, A-Wing, 2nd Floor, Flat No.205, 206 & 207, Landewadi Chowk, Bhosari, Pune - 411039.
4.	Director	Mr. Kumar Lomate Mrs. Anuradha Lomate Mr. Sujit Lomate
5.	Shop Act License No.	BHOSARI / II /59891
7.	Guard Board License No.	In Process
8.	E.S.I.C. Registration	33000489910001001
9.	P.F. Registration	PU/PUN/1496979
10.	PAN No.	AAXCS1285K
11.	Professional Tax Registration	27321495706P
12.	GST NO.	27AAXCS1285K2ZI
13.	Name of Bank	HDFC Bank Ltd.
14.	Mobile No.	9890113330/9823556423/7888042423
15.	Office Contact No.	9850816423
16.	Legal Advisor	Advt. Gaurav S. Deshpande
17.	Chartered Accountant	CA. Rahul Kulkarni
18.	E-Mail Address	sisindiaprivatelimited@gmail.com
19.	Web Site	www.sisfacilitiesindia.com

Staff Recruitment

- With regards to staff recruitment and placement a company policy places a strong emphasis on the critical employer aspect like:
 1. Suitable relevant educational standard and experience
 2. Appropriate age
 3. Physical fitness
 4. Promotional and motivational aspects
 6. clearances
 7. Possession of Training Certificates.
 8. Staff must be numerate, computer literate and able to read, write and communicate in English and other official languages that are commonly used in the area of operations.
 9. Management and supervisors must be able to read, write English and understands mathematical figures and must be computer literate.
 10. All staff is uniformed in line with the image of our clients (if required).
 11. All staff should undergo induction and refresher training programs.
 12. Staff will be provided with transport and accommodation next to the sites.

Service Offering

- Corporate Housekeeping
- Industrial Housekeeping
- Commercial Housekeeping
- Society Housekeeping
- Health Club Housekeeping
- Hospitals Housekeeping
- Hotels Housekeeping



Work Strategy

- **Management Functions:** our internal online management system, ensures that our team adheres to the following four major management functions.
- **Planning:** defining goals, establishing strategy and developing sub-plans to coordinate activities through a flexible management approach.
- **Organizing:** determining what needs to be done, how it will be done and who is to do it.
- **Leading:** directing and motivating all relevant stakeholders through in-house and on-site training, employee suggestions and conflict resolution.
- **Controlling:** regular audits and maintenance activities are executed to ensure that tasks are accomplished as planned, with outcomes reviewed and evaluated with the aim of continuous improvement.

Housekeeping standards

1. Defined job schedule.
2. Planned training schedule.
3. Monthly review system.
4. Special training division.
5. Defined way of problem resolution by incident report action plan & closing report.
6. Defined way of reporting by daily /weekly/monthly report.
7. Mechanized cleaning.
8. Customized way of cleaning.

We provides

We believe that a healthy environment = healthy, happy staff, and that means better productivity for you. SIS office cleaners provide the following:

- We use natural, non-toxic, safe and effective cleaning products.
- We tailor our services to our clients need and requirements so you only pay for the services that you need for your office building.
- We offer a large range of ancillary specialist cleaning services including carpet cleaning and window cleaning.
- All SIS team members are required to perform all security checks as standard procedure so you know you're dealing with people you can trust.
- We offer maintenance for all office types with daytime or after hours cleaning available depending on your preference.
- Our Integrated Management System allows clients to monitor their business site activity remotely and assists with regulatory compliance reporting.
- We can reduce the carbon footprint of your office building.
- We believe that everyone is entitled to a clean, safe and healthy working environment. We clean because we care.

Industrial Mechanized Housekeeping Service Details

1. Mechanized Housekeeping with the help of Cleaning Machines Like Auto Scrubber, Single Disc Machine ,Ride On Machine , Wet & dry Vacuum Cleaner ,High Pressure Jet Machine etc.
2. Industrial Sprinkle Cleaning /Deep Cleaning Services
3. High Pressure Water Washing /High Pressure Jet Cleaning
4. Industrial /corporate Cob Web Cleaning
5. Corporate /Office Cleaning Services
6. Floor Cleaning & Restoration
Marble Polishing /Granite Floor Crystallization
8. Carpet Extraction
9. Wall Cleaning Services
10. Pantry Support Services
11. Carpet & upholstery cleaning.
12. Janitorial services
13. Garbage disposal
14. Pest control services



Operating Process

Standard Operating Procedures (SOP's).

A professional management of a property / site requires a thoroughly detailed operating plan.

- These broad procedural guidelines are -
 1. Standard operating procedures (SOP's), &
 2. Quality operating procedures (QOP's).

We would be using procedures set as per international standards and exhaustive quality processes would ensure deliverance of agreed quality.

- Some of the formats are mentioned below –
 1. Daily job allocation chart
 2. Daily cleaning schedules
 3. Weekly cleaning schedules
 4. Quality audit checklist
 5. Client satisfaction surveys
 6. Toilet cleaning schedules



Machineries we have



Vacuum Cleaner



Single Disc Scrubber



Dust Collector Machine

Training

- We would be carrying out regular training for all the team members. These trainings would be designed towards increasing the efficiency & knowledge base of various members of our team.
- The outlines of these training are:
 1. Chemistry of cleaning
 2. Hard floor cleaning
 3. Carpet care program
 4. Rest room cleaning
 5. Odor control
 6. Housekeeping machines, equipment, accessories etc.
 7. Good housekeeping practices
- We shall regularly train our team members on OSHA guidelines & safe practices.
- We shall constantly groom our Team leaders / Janitors for -
 1. Hygiene understanding
 2. English speaking
 3. Communication skills
 4. Formal dressing
 5. Behavioral manners, etc.



CSR Initiatives

1. Blood donation camp
2. Education support to under privilege students
3. Tree Plantation Events
4. Support For Earn & Learn



Our Clients (165+)



THANK YOU

"We want to be YOUR Best Business Partner."